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Approved For Release 1999/09/20 : CIA-RDP78-03991A000500010014-0
Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 20 January 1955

FROM : Chief, Planning Staff, LO

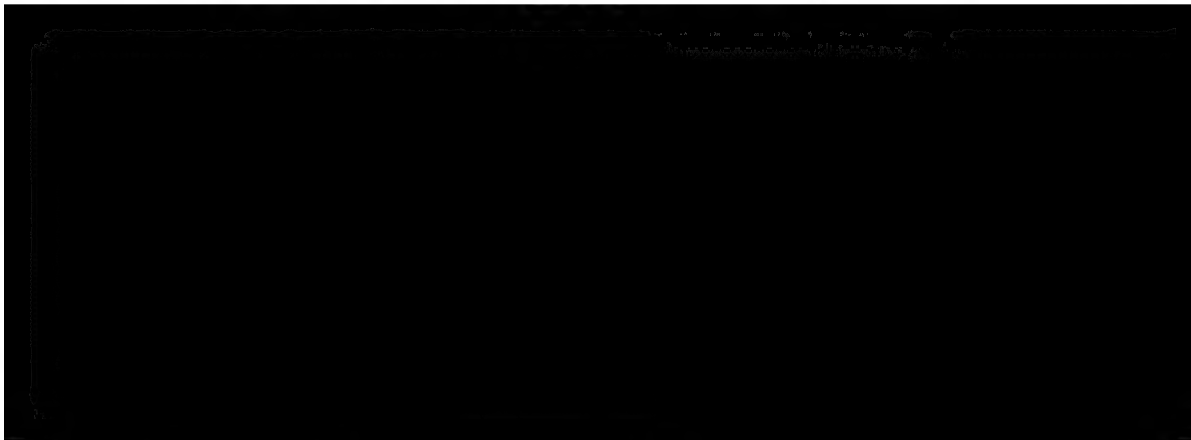
SUBJECT: Weekly Report for the Period 13 through 19 January 1955

1. PROJECTS AND STUDIES IN PROCESS:

a. Strategic Reserve Requirements (continued)

(1) Asset Redistribution. The DD/P has suggested that the proposed relocation of assets be delayed pending the outcome of the survey by the Materiel Reserve Estimates Group.

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b. Agency Regulation [REDACTED] (continued)

Completed the preparation of draft of proposed Agency Regulation on logistic requirements. The Regulation will place authority and responsibility for logistic requirements in a single component of the Agency.

c. Materiel Reserve Estimates Group (continued)

The Group discussed concepts of guidance for compiling materiel reserve estimates and delineated the responsibilities to be delegated to Agency elements in the compilation of the materiel reserve at the completion of the survey.

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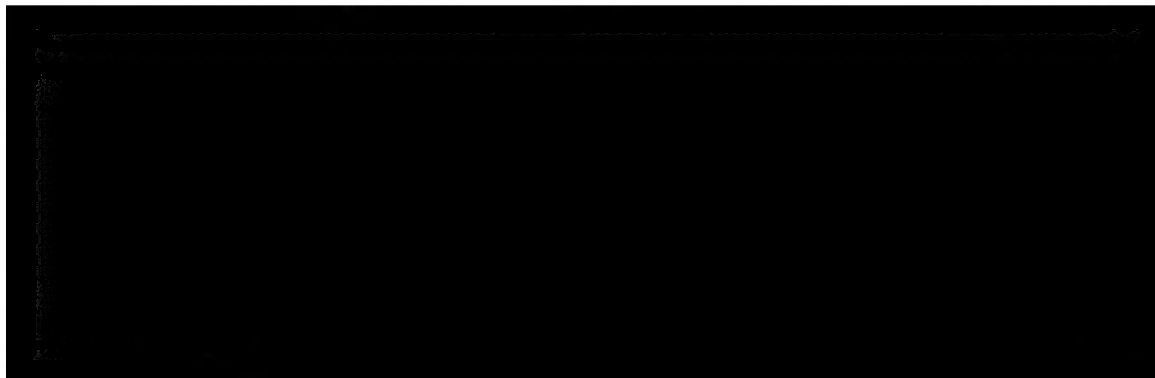
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i. NEA

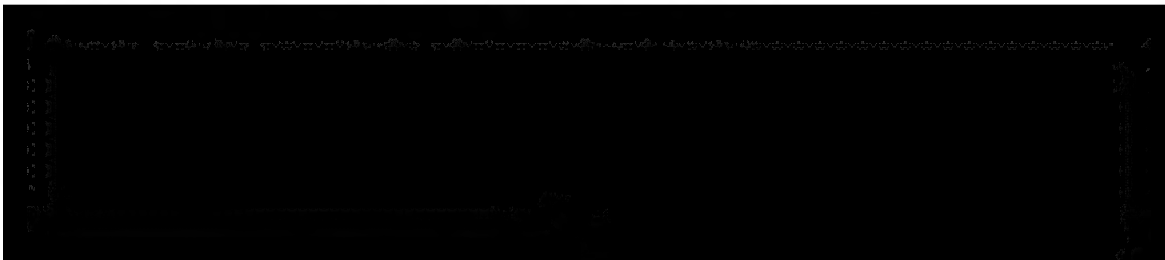
Assisted the Division's logistics office in obtaining information on procurement lead time on miniphones.

j. WE

Assisted the Division's logistics office in obtaining information and price on Balopticon type opaque projectors.

k. SR

Coordinated necessary action with Management Staff, Office of Communications, and expedited handling and processing of a requirement for Diebold microfilm equipment with the Supply Division, in order to meet a close deadline in the field.



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LO/PS:pwl

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